***Baldock Town Twinning Association***

Constitution

1. The Title shall be Baldock Town Twinning Association (hereinafter called the Association).

2. The objects of the Association are to afford members interested in international twinning an opportunity to meet together in a social atmosphere in which activities of a nature pertinent to these interests can be provided, and to create an environment in which those who wish to do so can have a positive opportunity to meet and establish friendship bonds with our partner communities and good international understanding.

3. The management of the Association shall be vested in an Executive committee consisting of the following officers:

 Chairman;

 Secretary;

 Treasurer

and no fewer than four other Committee members from which a Vice-Chairman shall be appointed. Additional members, as appropriate to current needs, may be co-opted by the committee.

The period of service for all Officers and other Committee members shall be from the date of election at the AGM to the next AGM.

4. All officers shall be elected at the Annual General Meeting of the Association, and their term of office shall normally be three years. No officer shall hold the same post for more than six consecutive years. Other committee members shall be required to stand for re-election at each AGM.

5. A person, having given distinguished service to the Association, may be invited at the Annual General Meeting, to become Honorary President of the Association.

6. Any member of the Association may be made an Honoured Member at the discretion of the committee.

7. The Association’s financial year shall run from 1st January to the 31st December each year.

8. Any committee member who fails to attend three consecutive committee meetings without good reason may be deemed to have resigned their position. The resulting vacancy could then be filled in accordance with paragraph three.

9. Any committee member who wishes to resign should do so in writing to the Secretary. The resulting vacancy could then be filled in accordance with paragraph three.

10. Committee meetings will normally be held each quarter. A quorum shall consist of four members, of whom one must be an officer.

11. The Annual General Meeting of the Association shall be held within three months of the Financial year-end each year for the following purposes:

 Presentation of the Chairman’s report;

 Presentation of independently examined accounts;

 Election of the Officers and other Committee members;

 Appointment of Independent Examiner;

 Any other business.

12. Any member wishing to make a proposal in respect of the Constitution shall give 14 days written notice of the proposal to the Secretary before the date of the Annual General Meeting or Extraordinary General Meeting.

13. An Extraordinary General Meeting of the Association may be called by the committee at any time, or by written demand signed by no fewer than fifteen members. This demand must state clearly the proposals to be put to the meeting.

14. Every General Meeting of the Association shall be called by the Secretary, who is required to give no fewer than twenty-one days notice to all members of such an event.

15. Annual subscriptions shall be recommended by the Treasurer and ratified by the members at the Annual General Meeting. They shall come into force – unless otherwise stipulated – from 1st April following the AGM. Annual subscriptions become due on the 1st April of each year and if not paid within 3 months then membership is deemed suspended and voting rights are withdrawn.

16. If, for any cause, the Association shall cease to exist, then an Extraordinary General Meeting shall be called to dispose of any remaining assets.